

# BResilient



Funded by the  
European Union



**AGREEMENT****FOR THE PROVISION OF MOBILITY LUMP SUM FROM THE B-RESILIENT  
PROJECT TO A THIRD-PARTY SME**

This specific Agreement is concluded between the following contracting parties:

on the one part,

**[INSERT NAME OF CLUSTER]**

<i>Name of the Legal Representative</i>	
<i>Name of the contact person</i>	
<i>Country</i>	
<i>Address</i>	
<i>VAT N°.</i>	

hereinafter referred to as “**the Cluster**”

**and**

on the other part,

**[INSERT NAME OF BENEFICIARY SME]:**

<i>Name of the Legal Representative</i>	
<i>Name of the contact person</i>	
<i>Email</i>	
<i>Telephone</i>	
<i>Country</i>	
<i>Address</i>	
<i>VAT N°.</i>	
<i>IBAN</i>	
<i>SWIFT</i>	

hereinafter referred to as “**the Beneficiary**”.

The parties referred to above have agreed to this Agreement and the following annexes:

*ANNEX 1 PARTNERS LIST OF CONTACT AND SPOC DETAIL*

*ANNEX 2 STEP BY STEP SCHEME FOR THE MOBILITY LUMP SUM'S USERS*

*ANNEX 3 STEP BY STEP SCHEME FOR THE MOBILITY LUMP SUM'S USERS (INFOGRAPHIC)*

under the terms and conditions presented below.

## SIGNATURES

<i>For the Cluster</i>	<i>For the Beneficiary</i>
<i>[function/forename/surname]</i>	<i>[function/forename/surname]</i>
<i>[Signature]</i>	<i>[Signature]</i>
<i>[Date and Place]</i>	<i>[Date and Place]</i>

---

## TABLE OF CONTENTS

<b>I. LUMP SUM CONTEXT</b> .....	<b>6</b>
<b>I.1 EXECUTIVE SUMMARY</b> .....	<b>6</b>
<b>I. 2 THEMATIC PRIORITY</b> .....	<b>6</b>
<b>I. 3 TARGET AUDIENCE</b> .....	<b>7</b>
<b>II. MOBILITY LUMP SUM</b> .....	<b>7</b>
<b>II.1 WHAT MOBILITY LUMP SUMS AIMS FOR?</b> .....	<b>7</b>
<b>II.2 WHAT DOES MOBILITY LUMP SUM REFERS TO?</b> .....	<b>8</b>
<b>II.3 WHO CAN APPLY?</b> .....	<b>8</b>
<b>II.4 MOBILITY FUNDING SCHEME</b> .....	<b>8</b>
<i>a. WHERE TO APPLY AND HOW?</i> .....	<b>8</b>
<i>b. WHEN TO APPLY?</i> .....	<b>9</b>
<i>c. WHAT IS THE EVALUATION AND SELECTION PROCESS?</i> .....	<b>9</b>
<i>d. MONITORING AND REPORTING PROCESS</i> .....	<b>9</b>
<i>e. PAIEMENT</i> .....	<b>9</b>
<b>III. ENQUIRIES AND COMPLAINTS</b> .....	<b>11</b>
<b>IV. CONFIDENTIALITY AND DATA PROTECTION</b> .....	<b>11</b>
<b>V. INTELLECTUAL PROPERTY RIGHTS AND DISSEMINATION</b> .....	<b>12</b>
<b>VI. GENDER EQUALITY</b> .....	<b>12</b>
<b>VII. DISCLAIMER</b> .....	<b>13</b>
<b>X. ANNEXES</b> .....	<b>14</b>

## INDEX OF TABLES

TABLE 7 PARTNERS LIST OF CONTACT AND SPOC DETAILS .....	14
---	----

## INDEX OF ANNEXES

<b>ANNEX 1 PARTNERS LIST OF CONTACT AND SPOC DETAILS .....</b>	<b>14</b>
<b>ANNEX 2 STEP BY STEP SCHEME FOR THE MOBILITY LUMP SUM'S USERS .....</b>	<b>15</b>
<b>ANNEX 3 STEP BYS STEP SCHEME FOR THE MOBILITY LUMP SUM'S USERS (INFOGRAPHIC) .....</b>	<b>16</b>

## I. LUMP SUM CONTEXT

---

This call for Expression of Interest is launched and supported by the B-RESILIENT Consortium and it is addressed to SMEs, members of one of the B-RESILIENT Partners or established in one of the EU regions.

### I.1 EXECUTIVE SUMMARY

B-Resilient Lump sums are aimed to biomass resilience of food producing and processing SMEs through green and digitalized value chain. The project will focus on maximising usage of available biomass and valorisation of side streams into bio-based ingredients in a wide variety of ways, building on zero-waste and circular concept, providing the consortium with the means to effectively support SMEs through a lump sum scheme.

Lump sum scheme address SMEs member of EU regions and will be launched and supported by the B-Resilient Consortium and consists of four types of lump sums:

- Accelerator lump sums
  - a) Business and continuity plan (BCP) Lump sum
  - b) Innovation (INO) Lump sum
  - c) Internationalisation (INT) Lump sum
- Mobility Lump sum

### I. 2 THEMATIC PRIORITY

B-resilient project focus on biomass resilience of food producing and processing SMEs through green and digitalised value chain.

B-Resilient aim to support companies working for/to make a higher use of biomass to lead to higher sustainability for agri-food ecosystem (with the emphasis on agri-food, cosmetics, green chemistry and the transversal bio-based economy sector) to reach higher resilience by developing new processes, new products. Examples of new products could be healthy tasty snacks made of plant-based proteins that have the same sensory sensations as meat and include fibres that increase gut health and provide a good mouth feel; a cosmetic cream consisting entirely of natural products such as biomass-derived antioxidants and long-chain fatty acids; or bioplastics (e.g., used in

packaging) and bio-lubricants that offer higher sustainability parameters than their fossil-based counterpart.

### **I. 3 TARGET AUDIENCE**

The call is addressed to innovative SME and aims to enable biomass resilience of food producing and processing SMEs through green and digitalised value chain.

The target audience of B-resilient Call for Proposal are SMEs in the food producing and processing (FP<sup>2</sup> SMEs), solution providers and technology partners, that are either member of one of the clusters in the B-resilient consortium or established in EU regions different from the countries of individual Euroclusters' partners.

In general, B-resilient is looking for highly innovative enterprises, oriented to the European market with visible results in the long term.

## **II. MOBILITY LUMP SUM**

---

### **II.1 WHAT MOBILITY LUMP SUMS AIMS FOR?**

The mobility Lump sum is meant to financially support partly SMEs participation to the 1st Challenge and Innovation (C&I) cross-border event to allow an equal chance of access to SMEs to the first event that will be in person. A resumé is available on [annex 2](#).

During B-resilient, 2 C&I events will be organized, bringing 'problem owners' (FP<sup>2</sup> SMEs with biomass resilience challenges) and solution providers together. The first event will focus on zero waste biomass valorisation pathways subject, in May 2023 in Greece and a second C&I, online in December 2023.

The Mobility Lump sum scheme aims to get SMEs actively involved in the activities and support system provided by the B-Resilient project. Mobility lump sums can be used as a first step to gather knowledge and set-up connections needed for other lump sum applications within the B-Resilient project.

## II.2 WHAT DOES MOBILITY LUMP SUM REFERS TO?

The Mobility lump sum is a travel aid for SMEs to attend the cross-border B-Resilient event C&I in May 2023.

The applicants can apply for a grant of €600 that will be awarded as a lump sum upon participation at the B-resilient 1st C&I event and upon completion of the reporting process as described in Section 6. The total reserved budget for the Mobility Lump sums is €37.800,00. Applications will be evaluated on a first come first served basis.

Each SME is entitled to apply to 1 mobility lump sum only, and over B-resilient project lump sum scheme may benefit of financial support via lump sums up to a maximum funding of €60.000,00 even in the case of multiple granted lump sums from B-Resilient but also other EUROCLUSTERS projects (check the list here: <https://clustercollaboration.eu/euroclusters>).

## II.3 WHO CAN APPLY?

Applicants must declare their SME status in accordance with the SME definition of the European Union as part of the application via this link;

Applicants should provide evidence of their willingness to go international, digital and sustainable;

Applicants need to be active in biomass resilience of food producing and processing SMEs through green and digitalised value chain;

Applicants must be either member of one of the clusters in the B-resilient consortium established (see Annex 1), or with a branch office in EU region, or being part of list of participating Countries in the Single Market Programme (SMP) ([list of participating countries](#))

Applications need to address C&I First B-Resilient event attendance;

Maximum one application will be granted per SME per B-Resilient event.

## II.4 MOBILITY FUNDING SCHEME

### *a. WHERE TO APPLY AND HOW?*

On the ECCP B-Resilient webpage, an online application tool form for the mobility Lump sum shall be filled in and submitted together uploading result of [“SME self-assessment](#)



[questionnaire](#)<sup>1</sup>. After submission the applicant will receive an e-mail which states the date and time of the submitted proposal.

*b. WHEN TO APPLY?*

The Mobility Lump sum call will be launched on the 31st of January 2023 and open till the 24th of April 5 pm CET, and earlier if the budget is exhausted.

The period might also be extended in case the budget is not exhausted within the call period above. However, for administrative reasons, applications should be submitted at least three (3) weeks before the event takes place.

B-Resilient reserve the right to open application again for non-exhausted budget.

*c. WHAT IS THE EVALUATION AND SELECTION PROCESS?*

Eligibility of applicant will be assessed by the SPOC2 (single point of contact).

The assessment period shall take max. two (2) weeks starting from the reception date of the application. The evaluation will be based on the relevance of the company project in regard to B-Resilient objectives and her eligibility as being an SME. The applicant will receive an e-mail about the outcome of the assessment directly after the assessment is finalised along with instructions for the next steps in the case the applicant is awarded. The applicant will be requested to sign a formal sub-grant agreement with the B-Resilient coordinator within 30 days and before the concerning B-Resilient event takes place. The final outcome of the call will be published, including a description of the third-party actions, the date of the award, duration, and final recipient legal names and countries.

*d. MONITORING AND REPORTING PROCESS*

After the event took place, the applicants must complete an online Satisfaction Survey. This survey needs to be completed within fifteen (15) days starting from the date the concerning B-Resilient event took place. The survey will be available via the B-resilient project webpage and will consist of a short questionnaire evaluating the attended B-resilient event and the performance of the present funding scheme.

*e. PAIEMENT*

Payment to beneficiary will be triggered by final assessment and satisfaction survey receipt.

---

<sup>1</sup> <https://ec.europa.eu/growth/tools-databases/SME-Wizard/>

<sup>2</sup> SPOC (single point of contact) = Partner in charge of candidate from its territory. ATE in charge of all other candidate.

Submitted Satisfaction Surveys will be reviewed by the SPOC. To request payment of the mobility, lump sum the applicant must have also signed the attendance list of the relevant B-resilient event.

The assessment period takes max. 2 weeks starting from the date of sending the filled Satisfaction Survey. The applicant will receive an e -mail about the outcome of the assessment. Payment of the grant by the coordinator will take place max. 45 days after the approval of the submitted satisfaction survey.

### III. ENQUIRIES AND COMPLAINTS

---

For any enquiries and/ or complaints regarding the B-RESILIENT lump sum scheme, please contact [b-resilient.voucher@i4ce.eu](mailto:b-resilient.voucher@i4ce.eu) or your local contact point ([Annex 1](#)). For technical issues concerning the submission procedure, please contact [b-resilient.voucher@i4ce.eu](mailto:b-resilient.voucher@i4ce.eu).

### IV. CONFIDENTIALITY AND DATA PROTECTION

---

GDPR compliance: The General Data Protection Regulation (2016/679/EU) guarantee that the processing of data is carried out in compliance with the fundamental rights and freedoms, as well as the dignity of the data subject with reference to confidentiality, personal identity and the right to data protection.

By applying, the applicant agrees on the storage and use of its personal data for the execution of the B-RESILIENT objectives and work plan. The B-RESILIENT consortium commits to handling personal data confidentially except for the call results, which will contain the following information:

- Information about successful B-RESILIENT Lump sums applications that will be made publicly available before the end of the project containing: project title, names of project partners and short project description (as provided by the applicant in the application template).
- Information about successful B-RESILIENT Lump sums that will be made publicly available after the end of the project: project title, names of project partners, awarded funding and updated short project description (as provided by the project partners in the Final Report).

The processing of data that B-RESILIENT intends to carry out will be based on lawfulness and correctness in the full protection of its rights and its confidentiality pursuant to the general principles of the GDPR and its art.24. Therefore, the competitors are informed of the procedure that the data provided by the applicants will be treated exclusively with reference to the procedure for which they submitted the documentation.

The applicants can exercise their rights towards the data controller, pursuant to article 12 of GDPR. For any inquiries regarding the processing your personal data, please contact [b-resilient.vouchers@i4ce.eu](mailto:b-resilient.vouchers@i4ce.eu) Applications selection and evaluation will be

performed under the appropriate ethical conduct and will respect the confidentiality of the information received.

## **V. INTELLECTUAL PROPERTY RIGHTS AND DISSEMINATION**

---

The applicants are advised to arrange for internal contracts regarding Intellectual Property Rights, the use and dissemination of the results generated by the project teams through the funding obtained via B-RESILIENT lump sums.

For details on rights and obligations related to results, the project teams can refer to Chapter 4/Section 3 of the [https://ec.europa.eu/research/participants/data/ref/h2020/grants\\_manual/amga/h2020-amga\\_en.pdf](https://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/amga/h2020-amga_en.pdf)

For dissemination and use of results generated through the financial support from B-RESILIENT, the recipients must credit the B-RESILIENT project through proper citation and appearance of the B-RESILIENT logo and EU Logo, including the proper citation "This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No. 101074621 B-RESILIENT".

## **VI. GENDER EQUALITY**

---

B-resilient seeks gender balance. Therefore, applicants are invited to take all measures to promote equal opportunities between men and women in the implementation of the action. They must aim for a gender balance at all levels of personnel assigned to the action, including supervisory and managerial levels to the extent possible.

## VII. DISCLAIMER

---

Purpose: This guide is explaining the B-resilient Lump sum scheme for information purposes only. No rights can be claimed based on this document. This document does not reflect the views of the European Commission and EASMEA.

Mistakes or inconsistencies: The B-resilient consortium is not responsible for any mistakes or misinterpretations that this text may cause. In the case of inconsistencies, the B-resilient Executive Board will determine the steps to be taken, in cooperation with the applicant concerned.

Modification of the Guide for applicants | lump sum: The B-resilient partners, represented by the coordinator, are entitled to modify this Guide for applicants | lump sum (including re-opening/closing dates of the calls, in case of non-granting of funds and/or early depletion of the available funds, or as they see fit) at any time. The current Guide for applicants | lump sum will be provided on the B-resilient webpage always mentioning the version number.

Consequential damages: In no event shall either party be liable to the other or any of its affiliates for any consequential, incidental, indirect, special, punitive, or exemplary damages (including, without limitation, lost profits, business or goodwill) suffered or incurred by such other party or its affiliates in connection with this lump sum scheme, even if advised of the possibility of such damages.

## X. ANNEXES

### ANNEX 1 Partners list of contact and SPOC details

Cluster	Area covered for support	SPOC (single point of contact) : Name of person in charge and contact
Wagralim www.wagralim.be	Wallonia, Belgium	Yuan Chai: <a href="mailto:yuan.chai@wagralim.be">yuan.chai@wagralim.be</a>
Flanders' FOOD www.flandersfood.com	Flanders, Belgium	Laura Vantornout: Laura.vantornout@flandersfood.com Gus Verhaeghe: gus.verhaeghe@flandersfood.com
Valorial www.pole-valorial.fr	Bretagne, Normandie, Pays de la Loire	Blandine FORTIN: blandine.fortin@pole-valorial.fr
Innov'Alliance www.pole-innovalliance.com	Auvergne Rhône-Alpes Languedoc- Roussillon Provence- Alpes-Côte d'Azur	Annabelle Payen: annabelle.payen@pole- innovalliance.com
CLUSAGA www.clusteralimentariodegalicia.org	Galicia - Spain	Xosé Ramón Vázquez Pérez: bff@clusaga.org
FOOD+I www.clusterfoodmasi.es/	La Rioja Navarra País Vasco Aragón Cataluña	Olga de Blas Gómez de Segura: odeblas@clusterfoodmasi.es
Clust-ER Agri-food www.agrifood.clust-er.it/en/	Emilia- Romagna, in Italy	Celia Gavaud: celia.gavaud@agrifood.clust-er.it
Agrotech Export Cluster www.atecluster.gr/en/agrotech- export-cluster/	Thessaloniki and all eligible regions other than above	Theodoros TSAMOURTZIS t.tsamourtzis@atecluster.gr

Table 1 Partners list of contact and SPOC details

## **Annex 2 STEP BY STEP SCHEME FOR THE MOBILITY LUMP SUM'S USERS**

- 1- **Awareness on the C&I Event:** Communication / article / email explaining the interest to participate to B-Resilient project, and why attend to the Challenge & Innovation event in Greece, including a link to the ECCP Platform and the application form.
- 2- **Access to the application form:** message saying that you are interested by the B-Resilient project (explaining what is the project) and to attend to the 23rd of May meeting in Greece to know more about it. You can apply for a mobility lump sum of 600€, between the 31st of January to the 24<sup>th</sup> of April 2023 5pm CET. To do so, here is the procedure:
  - a. Read the Step-by-step scheme to know more about it.
  - b. Fill-in the online form for the mobility lump sum, for company to return.
  - c. Complete the annex document in addition: SME self-assessment questionnaire.
- 3- **Evaluation of the application filled in by the company:** the local cluster you're a member of or ATE cluster if the company is not on the project partners' territories, are evaluating the different companies' applications to judge if the companies' projects are in line with B-Resilient objectives. If there are too many applying companies that meet the criteria, and according to the criteria defined in the "B-Resilient Mobility Lump sum scheme" (being a n SME, relevance of the company project in regard to B-Resilient objectives), a choice will have to be made among the different companies, taking into account the number of lump sums planned per European regions.
- 4- **Feedback and response to the company:** The assessment period will take maximum 2 weeks from the date of the reception date of the application. The final outcome of the call will be published, including a description of the third-party actions, the date of the award, duration, and final recipient legal names and countries.
- 5- **Attending the event:** the applicant will attend the event and will sign the attendance list of the event.
- 6- **Online satisfaction survey:** after the event took place, the applicants will have to complete an online satisfaction survey within 15 days starting from the date the event took place. This step will allow the payment of the allowance to the applicants. The survey will be available on the B-resilient project website and will consist of a short questionnaire evaluating the attended event and the performance of the present funding scheme.
- 7- **Payment of the allowance:** after evaluating the satisfaction surveys and the global assessment of the event, this period taking maximum 2 weeks starting from the date of sending the satisfaction survey, the applicant will receive an e-mail about the outcome of the assessment. Then the payment of the grant will take place maximum 45 days after the approval of the submitted satisfaction survey.

## Annex 3 STEP BY STEP SCHEME FOR THE MOBILITY LUMP SUM'S USERS (INFOGRAPHIC)

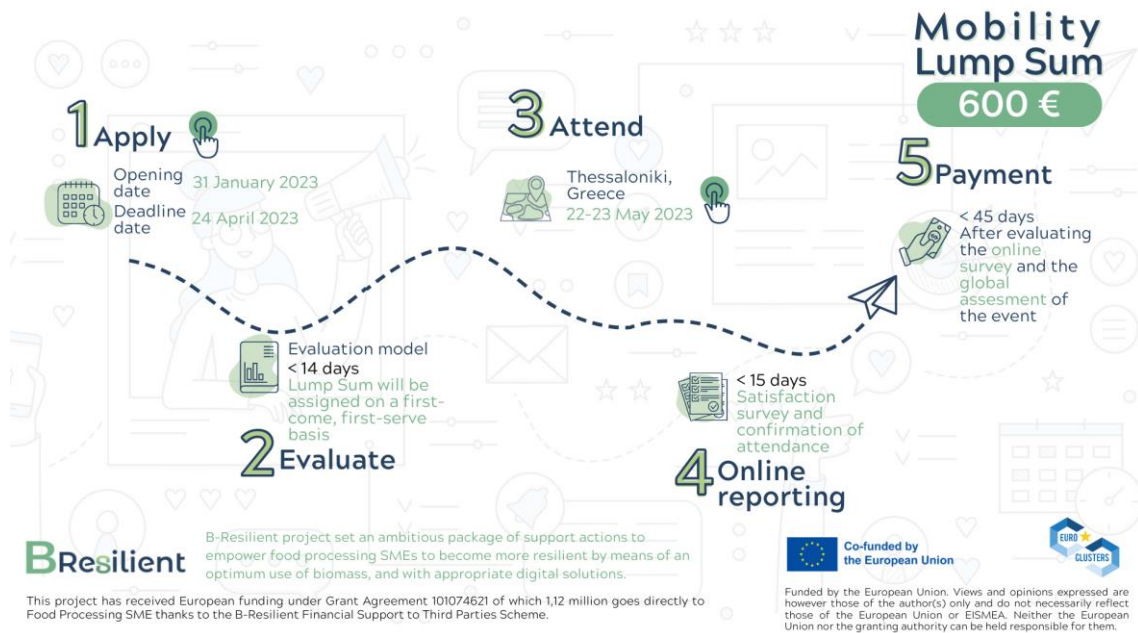


Figure 1: step -by-step scheme for the mobility lump sum users (infographic)