

STEP BY STEP SCHEME FOR THE MOBILITY LUMP SUM'S USERS

- 1- **Awareness on the C&I Event:** Communication / article / email explaining the interest to participate to B-Resilient project, and why attend to the Challenge & Innovation event in Greece, including a link to the ECCP Platform and the application form.
- 2- **Access to the application form:** message saying that you are interested by the B-Resilient project (explaining what is the project) and to attend to the 23rd of May meeting in Greece to know more about it. You can apply for a mobility lump sum of 600€, between the 31st of January to the 24th of April 2023 5pm CET. To do so, here is the procedure:
 - a. Read the Step-by-step scheme to know more about it
 - b. Fill-in the online form for the mobility lump sum, for company to return.
 - c. Complete the annex document in addition: SME self-assessment questionnaire
- 3- **Evaluation of the application filled in by the company:** the local cluster you're a member of or ATE cluster if the company is not on the project partners' territories, are evaluating the different companies' applications to judge if the companies' projects are in line with B-Resilient objectives. If there are too many applying companies that meet the criteria, and according to the criteria defined in the "B-Resilient Mobility Lump sum scheme" (being a n SME, relevance of the company project in regard to B-Resilient objectives), a choice will have to be made among the different companies, taking into account the number of lump sums planned per European regions.
- 4- **Feedback and response to the company:** The assessment period will take maximum 2 weeks from the date of the reception date of the application. The final outcome of the call will be published, including a description of the third-party actions, the date of the award, duration, and final recipient legal names and countries.
- 5- **Attending the event:** the applicant will attend the event and will sign the attendance list of the event.
- 6- **Online satisfaction survey:** after the event took place, the applicants will have to complete an online satisfaction survey within 15 days starting from the date the event took place. This step will allow the payment of the allowance to the applicants. The survey will be available on the B-resilient project website and will consist of a short questionnaire evaluating the attended event and the performance of the present funding scheme.
- 7- **Payment of the allowance:** after evaluating the satisfaction surveys and the global assessment of the event, this period taking maximum 2 weeks starting from the date of sending the satisfaction survey, the applicant will receive an e-mail about the outcome of the assessment. Then the payment of the grant will take place maximum 45 days after the approval of the submitted satisfaction survey.